

Data Protection Notice of Flughafen Graz Betriebs GmbH

1. Foreword

As the operator of Flughafen Graz Betriebs GmbH (hereinafter referred to as 'Graz Airport'), we take the protection of your personal data very seriously. We only collect and process personal data in the scope presented here and pursuant to the principals of the GDPR.

The following Declaration describes how we ensure this protection, which data is collected for what purpose, and how it is processed.

2. Controller and contact data

Should you have any questions regarding the processing of your personal data, please contact:

Flughafen Graz Betriebs GmbH
8073 Feldkirchen
Companies Register number 55239 i, Regional Court for Civil Matters Graz
VAT No.: ATU 28858509
Phone: +43 (316) 29 02 0
Telefax: +43 (316) 29 02 81

email: datenschutz@flughafen-graz.at

3. Personal data

Flughafen Graz processes personal data which is collected or provided by the business partners within the framework of the business relationship. The following categories of personal data are the subject of the processing - depending on the service offered: Your personal details / master data such as title, first name, surname, company/organisation, address, telephone number, email address, fax number and other information required for addressing resulting from modern communication techniques, date of birth and customer authentication data or that of your authorised representative including their authorisation data. In addition, this may include order data (standing orders or direct debit orders), customer bank data including account holders, data from the fulfilment of our contractual obligations (consumption, sales, customer billing data), contract data (such as commitment periods, contract variants, contract number), customer number, payment or performance data of the data subject, payment methods, advertising and sales data, consulting reports, information, details from customer surveys and competitions, socio-demographic data, information from your electronic correspondence with our company (service portals, apps, cookies), if relevant, prepayment data, if relevant, insolvency or estate data, as well data to comply with legal requirements.

4. Purpose and legality

Graz Airport processes personal data for the purpose of providing its range of services:

- The operation of Graz Airport
- Carrying out information or presentation events, or trade fairs at Graz Airport
- The renting of rooms, hangar space and advertising panels at Graz Airport
- Conducting public and private events

Here, the following legal bases are taken into consideration:

4.1. FULFILMENT OF CONTRACTUAL OBLIGATIONS PURSUANT TO ART 6 PARA 1 LIT B GDPR

We provide certain services depending on the service contract that you have concluded with us. The processing of personal data is required in order to provide this contractual service. The scope and specific purpose of the data processing results from the individual contents of the service contracts. If business partners do not want to provide the data, conclusion of the contract or executing the order may not be possible. An existing contract can no longer be executed under these circumstances and may have to be terminated.

4.2. FULFILMENT OF LEGAL OBLIGATIONS PURSUANT TO ART 6 PARA 1 LIT C GDPR

The processing of personal data may be required for the purpose of fulfilling various legal obligations, such as the preparation of the annual financial statements, ongoing tax obligations, within the framework of audits for audit divisions or the fulfilment of aviation law provisions. We cannot meet our legal obligations without the provision of your data.

4.3. PROTECTION OF AUTHORISED INTERESTS PURSUANT TO ART 6 PARA 1 LIT F GDPR

To the extent necessary, and in the weighing of interests, data processing beyond the actual fulfilment of the contract may take place to the benefit of Flughafen Graz Betriebs GmbH or a processor, in order to safeguard our or contract processor's legitimate interests. Data processing takes place to safeguard legitimate interests in the following cases:

- Consultation from and exchange of data with credit bureaus for the identification of credit and default risks.
- Reviewing and optimising needs analysis and direct customer approach processes, as well as measures for business management and the development of services and products.

- Advertising for own products, customer evaluation, market and opinion research, to the extent that you did not object to the use of your data pursuant to Art. 21 GDPR.
- Telephone recordings.
- For the defence and assertion of legal claims within the framework of prosecution.
- Establishing contact (e.g. via email, telephone, post) to assess the quality of service and customer satisfaction.
- The processing of competitions.
- Tax and legal advice such as from auditors and experts, consulting and IT services.
- Maintaining network and information security.
- Necessary administrative purposes.

4.4. CONSENT PURSUANT TO ART 6 PARA 1 LIT F GDPR

If the processing of personal data exceeds contractual or legal obligations as well as a legitimate interest, Graz Airport will seek the consent of its business partners. In the case of consent, the processing of the data will take place exclusively for the stated purpose. A granted consent can be withdrawn at any time. The withdrawal can be submitted in writing or orally.

5. Recipient

Recipients of the personal data are Graz Airport employees, which process such according to the intended use and legal basis.

In addition, commissioned contractors and other recipients receive your data from us: In particular EU-based companies such as IT, cloud and telecommunications service providers, printing, scanning and data destruction service providers, external auditors and experts, audit offices, arbitration boards and authorities (including courts or state government and funding authorities), auditors and tax consultants, insurance companies, collection service providers and credit reporting agencies, consulting firms, backoffice service providers, lawyers and companies within the Holding Graz Group - Kommunale Dienstleistungen GmbH (see the current organisational chart of the participations on the homepage www.holding-graz.at), if these require the data to fulfil their respective service. All processors are contractually obliged to treat your data confidentially and to only process it as part of the provision of services. As various recipients and processors change regularly, a specific naming in this regard is not possible.

The data collected will not be sold or passed on to uninvolved third parties without justification.

6. Storage duration

If necessary, we will process your personal data for the duration of the entire business relationship as well as for the duration of statutory retention and documentation periods, in particular the Bundesabgabenordnung [Austrian federal tax code] (BAO). According to Sec. 207 para. 2 in conjunction with Sec. 208 para. 1 lit a BAO, taxes become statute-barred after ten years from the end of the year in which the tax claim arose. According to Sec. 132 BAO, tax-relevant books, records and documents must be kept for seven years. Therefore, your data will always be deleted after ten years from the termination of our contractual relationship.

In addition, a longer storage can take place in the legitimate interests of the controller or the data subject. A legitimate interest may arise, in particular, in enforcing or defending legal claims, in a pending litigation, in a final enforcement order (which has not yet been fulfilled) or in unfulfilled open claims and similar matters.

7. Data subject rights

You have a right to information on the processed personal data, its rectification, erasure and limitation of processing by Graz Airport, unless legal or contractual provisions oppose these rights.

In addition, you have a right to lodge a complaint with the supervisory authority:

Austrian Data Protection Authority
Wickenburggasse 8-10
1080 Vienna
email: dsb@dsb.gv.at

For data protection questions or to protect your rights, you can contact us at any time via email to datenschutz@flughafen-graz.at.